

PINOLE FINANCE SUBCOMMITTEE
MINUTES
April 28, 2021

A. CALL TO ORDER

Mayor Martínez-Rubin called the meeting to order at 3:02 P.M. The meeting took place via Zoom teleconference and was broadcast from Pinole City Hall Chambers, 2131 Pear Street, Pinole, CA.

Board Members Present:

Mayor Martínez-Rubin

Mayor Pro Tem Salimi

Treasurer Swearingen

Staff Members Present:

City Manager, Andrew Murray

Assistant City Manager, Hector De La Rosa

City Attorney, Eric Casher

City Clerk, Heather Iopu

Finance Director, Markisha Guillory

B. PUBLIC COMMENT

No speakers.

C. CONSENT ITEMS

1. Approve the Minutes of the September 30, 2020 meeting.

ACTION: Motion by Swearingen/Salimi to Approve the Minutes of the September 30, 2020 meeting.

Vote: Passed 3-0

D. BUSINESS ITEMS

1. Preliminary Proposed Long-Term Financial Plan For Fiscal Year (FY) 2021/22 - FY 2025/26 [Review and provide direction (M. Guillory)]

Director Guillory gave a presentation and highlighted the details of the Long-Term Financial Plan; a strategic planning tool that informs the budget process and serves as a guide for service delivery and financial capacity.

Treasurer Swearingen asked questions and made comments including the following topics: Rate of PG&E Public Utility Fee (potential to increase?), Other Revenue section (provide more detail on what this includes), Capital Outlay section (reason for the reduction?), Staffing levels, American Rescue Act and other governmental direct assistance funding for pandemic relief. Staff provided clarification and noted questions for follow up.

Mayor Pro Tem Salimi asked questions and made comments including the following topics: Sales Tax Revenue, User Utility Tax growth rate, Salary rate of increase, PERS contribution rates (request to review) , Capital Improvement Plan projections (noting a significant amount of reduction and request to review), One-time expenditure amount for Elections, Interest Income, transfers in to bring negative projection amounts to zero. Staff provided clarification and noted questions for follow up.

Mayor Martínez-Rubin requested that staff include more detail in the narrative regarding the following topics: Increase to population based on Census results, General Reserves Adjustment , Expenditures - Transfer Out, Expenditures -Other, Surplus Deficit.

The following speakers submitted written comments that were read aloud and will be filed with the agenda packet for this meeting: **Rafael Menis, Alana Scott, Irma Ruport**

Mayor Martínez-Rubin asked questions and made comments including the following topics: Pension 115 Trust, Climate Change related projects which could be included in the Capital Improvement Plan, Transportation partnerships, community partnerships.

Discussion held regarding the budget process and addressing Council requested items/projects.

The subcommittee thanked staff for the presentation and work preparing the Plan.

Staff addressed the public comment and questions.

E. ADJOURNMENT

At 6:00 p.m., Mayor Martínez-Rubin adjourned the meeting to the May 12, 2021 Finance Subcommittee meeting.

Submitted by:

